



Cluster University Srinagar

Gogji Bagh, Srinagar - 190008

NAAC ACCREDITED GRADE - B

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No. ASC/Ed/23/605

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## STUDENT NOTIFICATION

Students Enrolled for Various UG/IPG/PG Programs have to attend Theory/Lab classes regularly and can appear in Final Examination only if they have statutory attendance. All Departments will issue monthly shortage lists (3 in a semester) on Departmental Notice Boards/ College Website to apprise students about their attendance status. All Bonafide Students should have minimum Seventyfive Percent Attendance in Theory/Lab Classes to make them eligible for Semester end Examinations.

Accordingly Student Leave Management Mechanism(SLM) is notified as under;

- 1- A student enrolled in a Program can remain on leave without application for upto 3 days with maximum of 20 days in a semester.
- 2- A student enrolled in a Program having a Medical or any other Emergency can apply for a Leave upto 10 days to respective Head/s of the Department who shall sanction same.
- 3- A student enrolled in a Program having a Medical or any other Emergency can apply for a Leave upto 15 days to respective Dean of Faculty who shall sanction same.
- 4- A student enrolled in a Program having a Medical or any other Emergency can apply for a Leave beyond 15 days to Principal who shall sanction same through an order.

All leaves will be sanctioned against proof of a medical or any other emergency. No student will be able to fill final semester examination form incase he/she fails in internal assessment or falls short of attendance.

Prof. Sheikh Ajaz Bashir  
PRINCIPAL

Copy to :

1. All HODs / Deans for information and needful action..
2. Convener IQAC for information.
3. All Notice Boards.
4. I/C College Website for publication on website and all social media handles.
5. Record.

